



Transition Committee Description

The Transition Committee will work together to welcome and host the candidates in the diocese, providing opportunities for shared common discernment and learning, celebrating the resigning Bishop Provisional, and electing convention and ordination weekend events. This committee will conduct most of the planning before the candidate slate is announced. Once the slate is announced, this committee takes over from the Search Committee.

The particular gifts and skills most helpful for members of this committee include:

- Hospitality
- Tactful and diplomatic
- Enthusiastic and creative
- Experience with event planning and management
- Communication skills with multiple points of contact and social media skills
- Connections and good relationships across the diocese
- Good working relationship with the diocesan staff
- Knowledge and experience of diocesan culture and traditions
- Good technical and organizational skills: email, Zoom, sharing docs, etc.
- Pastoral and collegial
- Willing to learn
- Time and availability for this work
- Ability to maintain confidentiality

Guidelines and tasks

Each committee member must:

- Have an individual email address that only that committee member can access (not a shared email address between a couple, for example).
- Attend and be fully engaged in the Leadership Retreat on March 20-21, 2026, the electing convention on May 15th, 2027, the consecration of the new bishop on October 9th, 2027, and the farewell to the Bishop Provisional.
- Have documented completion of Sacred Ground anti-racism training or proof of attending options made available.
- Have documented completion of appropriate Safe Church, Safe Communities training modules or proof of attending options made available.
- Have documented completion of the SpiritWorks Addiction and Recovery workshop or proof of attending options made available.
- Treat with respect and care all applicants/candidates throughout the process.
- Maintain strict confidentiality throughout the process and beyond.

The Transition Committee will:

- Introduce candidates to the diocese
 - Plan, host, and conduct the Meet & Greet
 - Shepherd the candidates during the Meet & Greet
- Support the Electing Convention
- Offer attentive pastoral care and thanks to all of the candidates
- Oversee events of the ordination weekend
 - Interface with the diocesan liturgy committee or liturgist
 - Interface with the Presiding Bishop's staff for ordination weekend planning
 - Oversee gifts for the bishop-elect
- Plan a celebration/farewell for the Provisional Bishop
- Arrange for the bishop-elect's transition into the diocese, if applicable

The Search Consultant will provide resources on all of the above so that you are not reinventing the wheel. You will be supported and guided throughout the process.

All expenses (mileage, training, etc.) will be covered by the diocese after submitting receipts. All of the above will be covered in detail at the Leadership Retreat.